



Dear Pre-Major Advisor,

We wanted to share the most current information and updates we have on a number of topics:

- **PMA Zoom Meeting:**

We will be holding another general [PMA Zoom meeting](#) on **Wednesday, August 5th from 3-4 PM EDT** and as usual we will stay around after 4 for any additional questions or concerns. Here is the link: <https://sasupenn.zoom.us/j/99916629934>.

- **Registration open/Class of 2024 fall course schedules available TODAY:**

Fall course schedules will be available in Penn In Touch for **Class of 2024** and the registration system will be open for **ALL** students today, July 28th. Students can then add and drop courses in real time until **September 15th when Course Selection ends**.

- **Class of 2024:** If you are advising for the Class of 2024, now would be a good time for you to reach out to your advisees, let them know that their schedules will be visible soon, and offer to discuss any adjustments to their schedules if needed. **Students can now register for courses in real time.** If they did not get a course they wanted and it is open, they should register for it now. If they did not get a course they wanted and it is closed, they should register for an alternative and use [Penn Course Alert](#) to notify them if their first choice opens up.
- **Notes:** Please leave a note in Advisor InTouch after each conversation you have with your advisees. Let your College Contact know if you have any concerns regarding either individual students or the summer advising process.

- **The structure of fall courses:**

Instructors and faculty have spent the past few months determining what the structure of their fall courses will be. We asked instructors to upload a prospectus or syllabus for their course in Penn In Touch by July 24th detailing how the courses will be held and what materials are required. To date instructors have met that challenge and 1,000 have been uploaded into PIT. We expect more will come in over time.

You can advise your students to check the **course description in Penn In Touch**, look at the "course syllabus" item in the description and "click to view" to see if it has either a prospectus or a full syllabus (see any RELS course as an example). If it does not or they have further questions, they can reach out to the instructor directly.

- **Reserve time for your advisees on August 31st (NSO):**

Please arrange a **Zoom** (or other video chat platform) meeting with your **Class of 2024 advising cohort** (if you have one) for anytime on **Monday, August 31st** which is the last day of **New Student Orientation (NSO)**.

Your session will be the culmination of a series of NSO events that the College Class of 2024 will be attending both synchronously and asynchronously from August 24th to August 31st and an opportunity to build community in a virtual world.

The College sessions will include a **live webinar with Dean Paul Sniegowski and a panel of students on the 24th** and **2-3 virtual visits to departmental and program sessions from the 25th to the 30th** to find out more about fields of study, course offerings and majors. Advisees will be asked to reflect on these sessions before meeting with you on Monday to debrief what they learned and discuss any questions or concerns they have going forward.

We will be in touch with more information as NSO draws closer including information about **online placement exams**.

- **Supporting International Advisees:**

ISSS is working on guidance for international first-year students given the recent [ICE policy from 7.24](#). When we have that guidance, we will share with you.

- **Travel Support Letters:** Some of you may receive requests for Travel Support Letters from international advisees seeking to enter the United States. If you receive such a request, please connect the student with their College Contact so that the College can provide them with an official Travel Support Letter.
- **Stay in contact with ISSS:** International students should stay in contact with ISSS, whether they will be participating in coursework inside or outside of the US, so that they receive individualized help figuring out any questions they have about travel, documentation, and visa status.
- **Leave Notes:** As a pre-major advisor, you should have a sense of each student's planned location for studying this fall (whether in Philadelphia or elsewhere). Please leave a note in Advisor in Touch with this information.

- **Current information:**

You and your advisees can find current information on the [College's Spring-Fall 2020 resource page](#). We collected all the pertinent academic information there as well as links to the [University's FAQs](#) for other support resources including Housing, Financial Aid, International Students, learning support and health and wellness.

Thank you again for all that you do and please reach out to your College Contact with any questions.

The College Advising Team

